



Saltash Town Council

Konsel An Dre Essa



The Guildhall
 12 Lower Fore Street
 Saltash
 PL12 6JX
 Telephone: 01752 844846
www.saltash.gov.uk

1 July 2026

Dear Councillor

I write to summon you to the **Meeting of Policy and Finance Committee** to be held at the Guildhall on **Tuesday 7th July 2026 at 6.30 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so **no later than three working days before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Please note if Councillors have any questions on the business to be transacted at this meeting the Clerk must be notified **no later than 12 noon the before the meeting.**

Yours sincerely,

S Burrows
 Town Clerk/ RFO

To:

Essa	Tamar	Trematon
A Ashburn	S Gillies	S Miller
R Bickford	M Johns	B Samuels
R Bullock	S Martin	B Stoyel
L Mortimore	P Nowlan	Vacancy
P Samuels (Chairman)	J Peggs	
Vacancy	J Suter (Vice-Chairman)	



Agenda

1. Civility and Respect Pledge Reminder.

The Town Council has adopted the Civility and Respect Pledge. Members are reminded of their obligations under the Code of Conduct. Debate is to be respectful, focused on the issues, and conducted in accordance with the Code of Conduct.

2. Health and Safety Announcements.
3. Apologies.
4. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than three working days before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

6. To receive and approve the minutes of the Policy and Finance Committee held on 12 May 2026 as a true and correct record. (Pages 5 - 14)
7. To review the Policy and Finance Business Plan Deliverables and consider any actions and associated expenditure; (Pages 15 - 16)
8. To note that all accounts and bank accounts are reconciled up to May 2026.
9. To note that petty cash is reconciled up to June 2026.
10. To receive and note a report on VAT. (Page 17)
11. To receive a report on investments and consider any actions and associated expenditure.

12. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. There are no discrepancies to report.
13. To receive the current STC Committee budget statements and consider any actions and associated expenditure. (Pages 18 - 31)
14. To receive a report from the Finance Officer and consider any actions and associated expenditure. (Pages 32 - 37)
15. To receive a report on insurance claims and consider any actions and associated expenditure. (Pages 38 - 39)
16. To consider Risk Management reports as may be received.
17. To receive a report on Breakthrough Communications service and consider any actions and associated expenditure.
18. To receive an updated report on Town Council policies and processes and consider any actions and associated expenditure.
19. To consider Community Chest applications:
 - a. CC293 Gleaning Cornwall; (Pages 40 - 104)
 - b. CC293 Saltash Music Speech and Drama Festival; (Pages 105 - 136)
 - c. CC295 Saltash United Football Club. (Pages 137 - 182)
20. To receive a report on Audio Visual, Democratic Services, Telephony and Internet and consider any actions and associated expenditure.
21. To receive a report from the Community Emergency Plan Working Group and consider any actions and associated expenditure.
22. To receive and note quarterly reports for the Commissioning of Professional Youth Work in Saltash:
 - a. Livewire; (Pages 183 - 190)
 - b. The Core. (Pages 191 - 194)

23. To receive reports from Working Groups and Outside Bodies:
 - a. Neighbourhood Plan Steering Group.
 - b. Saltash Team For Youth.
 - c. Section 106 Panel.

24. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.

25. To consider any items referred from the main part of the agenda.

26. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.

27. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Tuesday 22 September 2026 at 6.30 pm